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| **SITE NAME: Wickselm House** | **Add:** Wickselm, Station Rd, Berkeley GL13 9RL |
| **Lead POC: Hannah O'Brien** | **TEL. NO. 01453 890551 - 07904 035240** |
| **DATE RISK ASSESSMENT PREPARED:** | **DATE RISK ASSESSMENT LAST UPDATED:** |
| 1/09/2021 | 1/09/2024 |
| **MAIN SITE ACCESS FOR EMERGENCY VEHICLES:**Road access via Station Road | **WIDER SITE ACCESS FOR EMERGENCY VEHICLES:**Five bar gates through field at top of drive. |

Fire risk assessment

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| **Item / activity** | **HAZARDS** | **RISK LEVEL**(High, Medium,Low) | **ACTION - RISK REDUCTION MEASURES** | **POST- ACTION RISK LEVEL** |
|  | Fire in building or outbuildings |  **High** | **All electrical appliances are kept in good order and a five year building electric safety check is carried out. A visual safety check is carried out by a competent health and safety manager each month and staff are trained to check equipment wear.****Fire extinguishers are available in main hall.****A fire blanket is installed in the kitchen.****A fire detection system is installed in the building across all zones and tested weekly.****Vulnerable occupants are required to carry out an annual fire drill. Staff practice assisting vulnerable occupants fire drills termly****Visitors are made aware of fire meeting pints on arrival and a fire safety poster is displayed in the hall.****Fire exist signs are displayed and thoroughfares are kept clear of obstruction.****A designated fire marshal is on site at all times.****Staff are trained to raise an alarm if a fire is spotted outdoors or in an outbuilding and the fire evacuation procedure will be initiated.** | **Low** |
| Operating after fire damage | **Inability to use setting following fire damage** | **High** |  **In the event of fire damage and setting closure Manor Farm Slimbridge would be used to deliver service at an alternative address.** | **Low** |

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| **Making camp fires** | Burns from fire, scalds from heating water over fires, Injury from scratching or poking with sticks, smoke inhalation. | High | All children are told how to light a safe fire and build a fire pit surrounded by stones. Children are given high levels of supervision by Staff . Children are made aware of the need to be controlled and aware of others around them. Children are taught to. detect which way the wind is blowing and stand clear of smoke. Children are taught STOP, DROP and ROLL.Staff carry burns appropriate first aid kits and at least two first aid trained staff are with the group atall times. | low |
| **Wattling and building dens & tree climbing.** | Poking and scratching with sticks | Low | All children are well supervised and made aware of finding a space and being considerate of others. We teach, “no lick, no pick, be careful with the stick”.Staff never help children in to trees they need to be ready to climb independently. Children are shown how to identify safe branches, thicker than their upper arms and not rotten.Staff are experienced and trained athelping children out of trees if they are stuck. | Low |
| **Gardening** | Injury from garden tools. | Medium | Staff will make sure children have adequate space and awareness to prevent injury. Childrenwill only be permitted to use age appropriate tools. | Low |

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| **Farm Operations** | Injury from working farm machinery | High | The main site used by visiting children at is a no vehicle zone. Farm staff are madeaware of visitors and children arealways well supervised by staff. | Low |
|  | Injury from stationary farm machinery | Medium | All dangerous machinery is kept out of reach of visitors and visitors are also made aware of the potential dangers. | Low |
|  | Injury from unstable buildings/unsecur ed large doors/gates/ladder s | Medium | All farm buildings, gates and doors are regularly checked and maintained and ladders are not used during visits. | Low |

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| **Weather Conditions** | (Depending on time of year) | Medium | All staff and children are advised to wear weather appropriate clothing and sun cream in hot weather.Extreme bad weather may lead to cancellation of certain activities. In high winds pony interactions and woodlandwalks will be cancelled. | Low |